

Wage: \$13.30

GLACIER PARK SHIFT SUPERVISOR SHUTTLE DRIVER 2008

NATURE OF WORK:

Assist the Operations Lead in operating the transit system in Glacier National Park. Shift supervisor is the first point of contact for drivers. He/she addresses problems, covers absent drivers, driver schedules and fills in for Operations Lead and drivers when necessary. May drive passenger buses/vans to transport visitors throughout the Park. Riders will be general public plus persons with disabilities.

Requires driver to exercise caution and be alert when transporting the public. Work also requires dealing with passengers in a pleasant and courteous manner, and driving safely in a variety of weather and traffic conditions.

EXAMPLES OF DUTIES:

- Ensure all driver duties are covered for the shift and work with the Lead person to fill no-shows.
- Operate a 10 to 30 passenger, radio-equipped bus/van in transporting general public or persons with disabilities on defined routes.
- Perform visual inspections and operational safety checks of assigned vehicle; alert for mechanical and other equipment problems requiring attention; report repair needs; report traffic hazards, accidents, and other conditions requiring attention; gas up vehicles; clean buses/vans as needed.
- Ensure any deficiencies noted in the inspection are corrected.
- Record required operating data, e.g. passenger count, as required.
- Ensure passenger safety by enforcing rules of conduct and operation; check bus/van for lost items and report same.
- Ensure safe transportation of persons with disabilities and special needs.
- Report any accident or incident, no matter how minor, to the supervisor; report any accident involving death, personal injury, or property damage of more than \$250 to the proper authorities.
- Ensure all packages and other loose objects are out of the aisle way and secure to prevent personal injuries from flying objects.
- Maintain patience, courtesy, and understanding in dealing with all passengers.
- Proficiency in operation of lifts, wheelchairs, radios, and other special equipment, as well as a variety of vehicles, vans, and buses.
- Regular attendance at drivers' meetings and training programs.
- Close communication with drivers, dispatcher, and operations lead.
- Pride in appearance and maintenance of vehicles.
- Perform related work as assigned.



SELECTION FACTORS:

Knowledge of:

- all State and local traffic laws and regulations
- methods for performing basic pre-trip vehicle inspections, ensuring bus/van is in safe operating condition
- knowledge of First Aid, CPR and basic Passenger Service and Safety (training available)

Ability to:

- deal with the public in a pleasant and courteous manner
- demonstrate ability to assist persons with disabilities and in wheelchairs
- display a high degree of skill in all operations of the bus/van
- schedule and supervise work for crew for respective shift

Applicant must possess:

- current Commercial driver's license with passenger endorsement
- have a driving record verified by Montana Highway Patrol Request form
- have an Eagle Transit approved physical examination. A copy of the doctor's report must be submitted to the manager
- have a current First Aid card and CPR certification or be willing to obtain certification when the class is offered in the area